

Dear students,

as part of the enrolment process, **all incoming students must obtain a Croatian Personal Identification Number (OIB) at the Tax Administration Office immediately upon arrival.**

The OIB is necessary for your enrolment, student card (X-card), access to government-subsidized meals and registration in the university IT system.

The OIB number can be requested personally and obtained immediately at: street Domovinskog rata 2, 2nd floor, room 4, office hours: 08:00-13:00, with a break from 10:30-11:00.

Please send **in one mail OIB and PHOTO** to your host Erasmus Coordinator (list attached) **As a title of the mail, put your name and surname.**

A **photo** is required to create a student ID card. The photo should be:

- the same format as for the ID document, i.e. without shoulders;
- 300 pixels wide and 300 pixels high;
- in .JPG format.

Please note that you should also report their stay in Croatia to the **Central Police Station within 2 days (48 hours) upon entering Croatia.** Make an appointment by email: st.sidup@mup.hr

Temporary address: Mažuranićevo šetalište 24 b, Split; working hours – Monday to Friday, from 7:30 to 14:00.